

**IDAHO STATE TAX COMMISSION**  
**COMMISSIONERS' OPEN MEETING**  
**MINUTES OF MEETING HELD DECEMBER 3, 2013**

In attendance: Commissioners Richard W. Jackson, Tom Katsilometes, David R. Langhorst, and Ken A. Roberts; Michael Chakarun, Debbie Coulson, Valerie Dilley, Steve Fiscus, Roxanne Lopez, Robin O'Neill, Chuck Pond, Mark Poppler, Liz Rodosovich, Mike Teller, Randy Tilley, Bill von Tagen, Doreen Warren; Cynthia Adrian, McLean Russell, Don Williams; George Brown, Chelsea Kidney, Mat Cundiff, Erick Shaner, and Phil Skinner; Sherry Caito, Scott Grothe.

**Public Session.**

Commissioner Tom Katsilometes convened the open meeting.

**Presentation of Certificates of Service.**

Roxanne Lopez, Human Resources Officer, acknowledged the employees receiving a Certificate of Service, and stated how much their years of state service were appreciated.

The Certificate of Service recipients were: Raffi Mermerian, Senior IT Systems Integration Analyst (Information Technology) and Sherry Caito, Office Specialist 2 in Central Processing (Revenue Operations), for 5 years of state service; Tom Katsilometes, Commissioner, Idaho State Tax Commission, for 15 years of state service.

The Commissioners congratulated the recipients and said how the recipients' years of dedicated state service was commendable and the everyday work they do is appreciated.

**Business Requiring Vote of the Commission.**

Minutes: Open Meeting – November 6, 2013.

Chairman Jackson moved that the minutes of the open meeting held on November 6, 2013, be approved. Commissioner Roberts seconded. There were no comments or amendments. All voted in the affirmative, and the minutes of the open meeting held on November 6, 2013, were approved.

Estimated Personal Income for Fiscal Year 2015.

Commissioner Katsilometes opened for a motion on the next order of business, the Estimated Personal Income for Fiscal Year 2015. The Commission had convened on December 2, 2013, as the Economic Estimates Commission for the purpose of determining and publishing, prior to January 1, 2014, the estimated total Idaho personal income for the fiscal year ending June 30, 2015, pursuant to Idaho Code §§ 67-6801 and 67-6802.

Commissioner Langhorst reviewed the recommendations of the four economists who presented at the Economic Estimates Commission meeting, and moved that the Commission adopt the average of the four economists' recommendations, \$60,765,800,000 as the Estimated Personal Income for Fiscal Year 2015.

Chairman Jackson offered a substitute motion setting the Estimated Personal Income for Fiscal Year 2015 at \$60,528,000,000. Commissioner Roberts seconded. Commissioner Langhorst deferred, stating he wanted to be as accurate as possible. Chairman Jackson and Commissioner Roberts both voted in the affirmative and Commissioner Langhorst voted in the negative. Commissioner Katsilometes abstained. The substitute motion passed and the Estimated Personal Income for Fiscal Year 2015 was set at \$60.528 billion.

There was no more business requiring a vote of the Commission.

### **Administrative Reports.**

#### Revenue Operations, Doreen Warren.

Doreen Warren, Revenue Operations Division Administrator, reported that as Revenue Operations (RO) prepares to implement the new E911 Prepaid Wireless Fee beginning January 1, 2014, RO mailed approximately 6,800 applications in November and have received 47 back requesting to be set up with the E911 permit. Most applications (41) request the same filing cycle as the sales tax permit. RO will be setting up the permits this month.

As RO moves from a withholding split-monthly filing cycle to a semimonthly filing cycle, RO has informed 150 of the 590 accounts that they could qualify for a monthly or quarterly filing cycle. RO has received responses from 50 account holders – 40 of which request the less frequent filing cycle. RO is making phone calls this week to the remaining 100 accounts to provide them the opportunity to change the filing cycle. If a response is not received by Friday, the accounts will be set up with the new semimonthly filing cycle.

Doreen noted that 3,200 International Fuel Tax Agreement (IFTA) renewals were mailed last week and to date RO has received 157 back for renewal. RO will be actively working IFTA renewals for the next couple of months.

There were no questions or comments.

#### Communications, Liz Rodosovich.

Liz Rodosovich, Public Information Officer, reported that Communications continues to get media coverage on the Tax Commission's use tax news release, which was issued last week. The Idaho Statesman ran the release this morning and the Spokesman Review ran an editorial encouraging people to pay use tax. The local broadcasters have interviewed Randy Tilley, and because of the link to the new use tax video both in the release and in an article on public radio's website, Communications has seen a substantial uptick in the number of views that video has gotten in the past week.

Liz noted that the 2013 ISTC Annual Meeting would be on Tuesday, December 10, 2013, at the Statehouse, in the Lincoln Auditorium. A practice session was scheduled today at 2 p.m. at the Statehouse. The annual reports were due back from the printer today.

There were no questions or comments.

There were no more administrative reports.

Commissioner Langhorst introduced Scott Grothe, the new Senior Research Analyst in the Collection Division under Debbie Coulson, Collections Division Administrator. Commissioner Langhorst noted that Scott would also be working with the other areas.

### **Reports on Rules Committees.**

There were no rules committee reports this month.

### **Other Business.**

Bill von Tagen, Lead Deputy Attorney General, presented This Day in History.

This Day in History, December 3:

1621 – Galileo perfects the telescope.  
1775 – First official U.S. flag raising aboard the Alfred.  
1847 – Frederick Douglass published the North Star, his first newspaper.  
1894 – Robert Lewis Stevenson died of a cerebral hemorrhage at age 45.  
1902 – Last run of the 20<sup>th</sup> Century Limited, the most famous train in the world.  
1910 – Neon lights are first seen publicly at the Paris Auto Show.  
1931 – Alka Seltzer first went on sale.  
1943 – Battle of Monte Casino begins.  
1950 – Paul Harvey began his national broadcast.  
1964 – “Rudolph the Red Nose Reindeer” first seen on television.

#1 Song:

1965 – “Turn Turn Turn” sung by the Byrds

There was no other business.

**Public Comments.**

There were no public comments.

**Recess.**

Commissioner Katsilometes recessed the Public Session for five minutes to reconvene for the commissioners to meet with the Commission’s legal counsel.

**Reconvene Meeting.**

Commissioner Katsilometes reconvened the open meeting.

**Executive Session.**

Commissioner Langhorst moved to go into the Executive Session. Commissioner Roberts seconded. A roll call vote was given by Valerie Dilley, Executive Administrative Assistant. Commissioners Jackson, Katsilometes, Langhorst, and Roberts all voted in favor and the motion passed.

The Commission met in executive session with its legal counsel pursuant to Idaho Code § 67-2345(1)(f) to discuss the current status of litigation to which the Commission is a party. No matters requiring a vote of the Commission resulted from the executive session.

**Public Session.**

Commissioner Katsilometes declared the Executive Session ended and returned to the public session.

There being no further business, the meeting adjourned.

Valerie J. Dilley  
Secretary

Tom Katsilometes  
Chair